Instruction Sheet for the Candidate

Qualification	Full Stack Developer **(Mobile App, Web & Game Development)**
Competency Standard	Manage Project
Purpose of Assessment	Formative Assessment
Candidate Details	Name_____ Registration/Roll Number_____
Guidance for Candidate	**To meet this standard, you are required to complete the following within 03 Hrs. time frame (for practical demonstration & assessment):** • Manage Project using project management Tools • Manage Tasks using Task Management Tools • Monitor project
Time: 03 Hrs.	During a practical assessment, under observation by an assessor, you are required to
Minimum Evidence Required	**Manage Project using project management Tools** 1. Identify suitable project management tools 2. Install suitable project management tool 3. Create user accounts on tasks manager **Manage Tasks using Task Management Tools** 1. Identify tasks based on requirements 2. Divide the project into multiple tasks 3. Allocate Tasks to the team members according to the project management timeline 4. Set deadlines for team members 5. Conduct training of team members to update the status of task **Monitor project** 1. Identify milestones/deliverables 2. Prepare deadlines of deliverables 3. Prepare reports of deliverables

Self-Assessment Checklist

Candidate Name	
Registration No.	
Qualification	**Full Stack Developer (Mobile App, Web & Game Development)**
Competency Standard	Manage Project
Purpose of Assessment	Formative Assessment
Assessment Task	• Manage Project using project management Tools • Manage Tasks using Task Management Tools • Monitor project

I can………………

Performance Criteria	Yes	No
1. Identify suitable project management tools		
2. Install suitable project management tool		
3. Create user accounts on tasks manager		
4. Identify tasks based on requirements		
5. Divide the project into multiple tasks		
6. Allocate Tasks to the team members according to the project management timeline		
7. Set deadlines for team members		
8. Conduct training of team members to update the status of task		
9. Identify milestones/deliverables		
10. Prepare deadlines of deliverables		
11. Prepare reports of deliverables		

Candidate's Signature_____ Assessor's Signature_____

Date: _____

Assessors Judgment Guide

Qualification	**Full Stack Developer (Mobile App, Web & Game Development)**
Competency Standard	Manage Project
Purpose of Assessment	Formative Assessment
Candidate Details	Name: _____ Registration/Roll Number: _____ Signature: _____
Assessment Outcome	**COMPETENT** ☐ **NOT YET COMPETENT** ☐ **Name of the Assessor**_____ **Assessor's code:** _____ **Signature:** _____

Assessment Summary (to be filled by the assessor)							
Activity	**Method**					**Result**	
Nature of Activity	Written	Oral	Observation	Portfolio	Role Play	Competent	Not Yet Competent
Practical Skill Demonstration			✓				
Knowledge Assessment		✓					
Other Requirement							

Observation Checklist

Assessment Task	• Manage Project using project management Tools • Manage Tasks using Task Management Tools • Monitor project			
During the practical assessment, candidate demonstrated the following:		**Yes**	**No**	**Remarks**
1.	Identify suitable project management tools			
2.	Install suitable project management tool			
3.	Create user accounts on tasks manager			
4.	Identify tasks based on requirements			
5.	Divide the project into multiple tasks			
6.	Allocate Tasks to the team members according to the project management timeline			
7.	Set deadlines for team members			
8.	Conduct training of team members to update the status of task			
9.	Identify milestones/deliverables			
10.	Prepare deadlines of deliverables			
11.	Prepare reports of deliverables			

Competent ☐   **Not Yet Competent** ☐

Knowledge Assessment

Qualification	Full Stack Developer (Mobile App, Web & Game Development)
Competency Standard	Manage Project
Purpose of Assessment	Formative Assessment
Candidate Details	Name: _____ Registration/Roll Number: _____ Candidate Signature: _____
Assessment Outcome	COMPETENT ☐ NOT YET COMPETENT ☐ Name of the Assessor: _____ Assessor's code: _____ Signature of the Assessor: _____

Candidate's response is not required to be identical, but similar concepts and/or keywords must be used. Oral questioning may be used to clarify candidate understanding of topic and its application.

Questions (Candidate confidently answered questions correctly and demonstrated understanding of the topics and their application)	Satisfactory	Not Satisfactory
1. What is project management process?		
2. Name any two project management tools.		
3. What is meant by deadlines?		

4.	Differentiate between milestone and deliverable?		
			6
5.	Name any two task management tools.		

Feedback to the Candidate

Candidate's Signature_____ **Assessor's Signature** _____